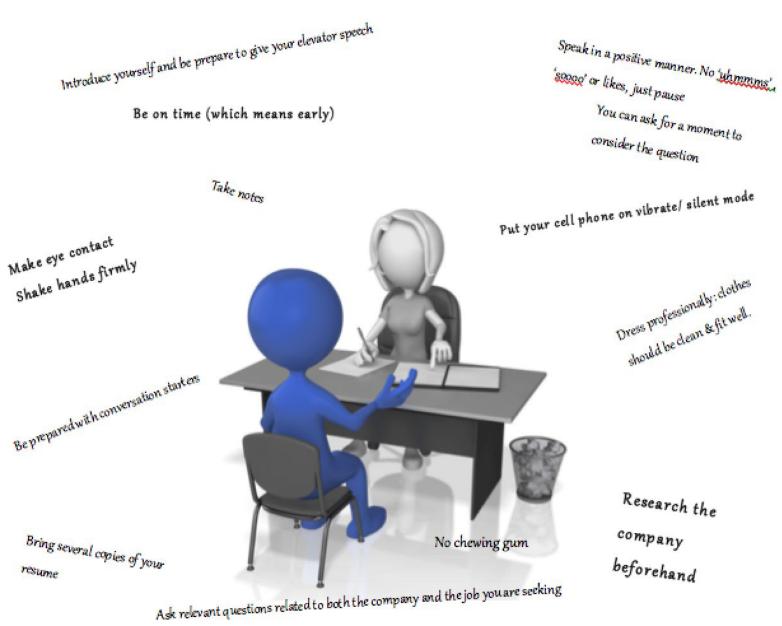
# Interviewing: Set yourself apart from the start



You are the best representation of yourself - Be polished and professional all the time.

## **4 TRICKY INTERVIEW QUESTIONS**

Tell me about yourself.

The interviewee is looking for how you will benefit their company.

#### Tip!

- Keep your answers short & simpl.e
- Elaborate on experiences & goals relating to the applied position.
- Summarize your resume & talk about transitions in employment.

Why did you leave your previous iob?

Understanding how & by you decided to move on from the previous company

#### Tip!

- ) If you have a job, say you're "seeking greater opportunity."
- 2) Got fired? Say that you "parted ways" & change the topic to your accomplishments.
- 3) Laid off? Then it's okay to say it's recession related.

What is your range of salary?

Making sure if you are selling yourself too high or selling yoursel too short

#### Tip!

- ) ALWAYS SAY NEGOTIABLE!
- $\mathcal{L}$ ) Find out what others are making w/ the same position in the area at www.salary.com
- 3) Research, Research, Research!.

What are your goals for the future?

Allows the interview to determine if you are a fit for their company.

#### Tip!

- ) Explain that you want to excel and be known for your skills.
- $\mathcal{L}$ ) Mention how you see yourself having more responsbilities w/in the company.
- 3) Give examples of positive results that you will make.



# Let's Ace Your Interview

- During an interview, keep in mind that this is your time to shine.
- You are also interviewing the company you want to work for.
- Preparation leads to confidence/ practice makes perfect - Answers should be clear, concise and organized.
- Know your strength and the basic of your craft.
- When answering questions about past experience:
  - o State the situation.
  - o Describe the problem.
  - o What was the outcome / how did you solve the problem.

## Expect Questions like....

- What is the most innovative idea you have come up with?
- Describe a time when you failed to meet a deadline?
- · When is a time you had to provide verbal information that was complex: how did you do so?
- Tell me about the most difficult task you have had to complete?
- Why do you want to work for company?