



Student Leaders in Public Health

Field Placement/Faculty Student Collaborative - Learning Plan 2024-2025

Instructions: Complete this document with assistance from your field placement preceptor/mentor. Complete the form electronically, have the preceptor sign a paper copy, scan the final version and send to Olivia.Jolly@CUAnschutz.edu (You may also obtain an electronic signature from your mentor)

SLPH Student and Host Site Information
Student Name:
Student Email address:
Host Site/Agency:
Preceptor/Mentor Name:
Preceptor/Mentor Email address:
Emergency Contact for Student:
Phone for Emergency Contact:
Field Placement Start and End Dates:

Project Summary, Activities and Competencies
<p>Public Health Project Summary:</p> <p>1) In one statement sentence? describe the host organization where you will complete your fieldwork.</p> <p>2) Provide a brief description of the overall purpose of working with this organization and how it relates to public health.</p>
<p>Please describe 1) the overall purpose of your project (one paragraph), 2) specific objectives for your project, and 3) what impact your efforts may have on public health (one paragraph)</p>
<p>Public Health Project Activities – Please identify at least three activities you will carry out to meet your objectives. For each activity, provide a fairly detailed description of what you will be accomplishing during the field placement. Some activity examples might include attending collaboration meetings, drafting documents, collecting data, developing a survey, researching best practices, giving presentations, or drafting recommendations.</p>
<p>Field Placement Activity #1</p> <p>Field Placement Activity #2</p> <p>Field Placement Activity #3</p> <p>(add as many as necessary)</p>
<p>Deliverables requested by the Host Site: (for example: final report, infographic, policy scan, etc. Please be specific regarding your expectations.)</p>

Public Health competencies and skills you might strengthen during field placement:
(Place an X by all that apply)

- ☐ Analytic/Assessment
- ☐ Policy Development/Program Planning
- ☐ Communication
- ☐ Cultural competency
- ☐ Community Dimensions of Practice
- ☐ Public Health Science
- ☐ Financial Planning and Management
- ☐ Leadership and Systems Thinking

*For more information visit the Core Competencies from [Council on Linkages between Academia and Public Health Practice](#)

Office Space and Schedule

- **Total Number of Hours:**
- **Approximate Hours Per Week:**
- **Will you have access to a work space, computer and data that is necessary for your project? Yes or No**
 - If not, please explain.
- **Will your field placement involve travel? Yes or No**
 - If yes, please explain.

SLPH Agreements

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Student Agreement:

- Complete SLPH documentation (w-9, photo, learning plan).
- Complete Host Site documentation as required.
- Track field placement hours (200 hours are required).
- Participate in a final evaluation with the preceptor/mentor and RM-PHTC.
- Develop final deliverables to be submitted to RM-PHTC and HRSA. Final deliverables will include a final reflection paper and abstract.

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Host Site Agreement:

- Work with student to finalize project and learning plan.
- If needed by student, refer to possible sources for housing if the field placement is outside the area of the student's university enrollment.
- Provide student with workspace and equipment (computer, data access) needed to complete the project.
- Provide student with orientation to organization and any pertinent policies.
- Mentor student, providing guidance and constructive feedback on deliverables for the Student Leaders in Public Health program and potentially the student's required university assignments (if necessary).
- Participate in a final evaluation survey with the student and RM-PHTC.

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RM-PHTC Agreement:

- Serve as support for student and host site throughout the field placement experience.
- Complete required process for payment and communicate payment timeline to student.
- Conduct final project evaluation survey with host site and student.
- Provide monthly communication regarding SLPH training/networking opportunities and deliverable deadlines.

Agreement Signatures

I acknowledge that I have reviewed this document and agree to fulfill my commitments as outlined in this document.

Student: _____

Host Site Preceptor/Mentor: _____

RM-PHTC: _____

Questions? Contact Olivia Jolly, Practice-Based Learning Manager, olivia.jolly@CUAnschutz.edu or 303-669-9391.