



Student Leaders in Public Health

Field Placement/Faculty Student Collaborative - Learning Plan 2024-2025

Instructions: Complete this document with assistance from your field placement preceptor/mentor. Complete the form electronically, have the preceptor sign a paper copy, scan the final version and send to Olivia.Jolly@CUAnschutz.edu (You may also obtain an electronic signature from your mentor)

SLPH Student and Host Site Information	
Student Name:	
Student Email address:	
Host Site/Agency:	
Preceptor/Mentor Name:	
Preceptor/Mentor Email address:	
Emergency Contact for Student:	
Phone for Emergency Contact:	
Field Placement Start and End Dates:	

Project Summary, Activities and Competencies

Public Health Project Summary:

- 1) In one statement sentence? describe the host organization where you will complete your fieldwork.

- 2) Provide a brief description of the overall purpose of working with this organization and how it relates to public health.

Please describe 1) the overall purpose of your project (one paragraph), 2) specific objectives for your project, and 3) what impact your efforts may have on public health (one paragraph)

Public Health Project Activities – Please identify at least three activities you will carry out to meet your objectives. For each activity, provide a fairly detailed description of what you will be accomplishing during the field placement. Some activity examples might include attending collaboration meetings, drafting documents, collecting data, developing a survey, researching best practices, giving presentations, or drafting recommendations.

Field Placement Activity #1

Field Placement Activity #2

Field Placement Activity #3

(add as many as necessary)

Deliverables requested by the Host Site: (for example: final report, infographic, policy scan, etc. Please be specific regarding your expectations.)

Public Health competencies and skills you might strengthen during field placement:
(Place an X by all that apply)

- Analytic/Assessment**
- Policy Development/Program Planning**
- Communication**
- Cultural competency**
- Community Dimensions of Practice**
- Public Health Science**
- Financial Planning and Management**
- Leadership and Systems Thinking**

*For more information visit the Core Competencies from [Council on Linkages between Academia and Public Health Practice](#)

Office Space and Schedule

- **Total Number of Hours:**
- **Approximate Hours Per Week:**
- **Will you have access to a work space, computer and data that is necessary for your project? Yes or No**
 - **If not, please explain.**
- **Will your field placement involve travel? Yes or No**
 - **If yes, please explain.**

SLPH Agreements

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Student Agreement:

- Complete SLPH documentation (w-9, photo, learning plan).
- Complete Host Site documentation as required.
- Track field placement hours (200 hours are required).
- Participate in a final evaluation with the preceptor/mentor and RM-PHTC.
- Develop final deliverables to be submitted to RM-PHTC and HRSA. Final deliverables will include a final reflection paper and abstract.

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Host Site Agreement:

- Work with student to finalize project and learning plan.
- If needed by student, refer to possible sources for housing if the field placement is outside the area of the student's university enrollment.
- Provide student with workspace and equipment (computer, data access) needed to complete the project.
- Provide student with orientation to organization and any pertinent policies.
- Mentor student, providing guidance and constructive feedback on deliverables for the Student Leaders in Public Health program and potentially the student's required university assignments (if necessary).
- Participate in a final evaluation survey with the student and RM-PHTC.

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RM-PHTC Agreement:

- Serve as support for student and host site throughout the field placement experience.
- Complete required process for payment and communicate payment timeline to student.
- Conduct final project evaluation survey with host site and student.
- Provide monthly communication regarding SLPH training/networking opportunities and deliverable deadlines.

Agreement Signatures

I acknowledge that I have reviewed this document and agree to fulfill my commitments as outlined in this document.

Student: _____

Host Site Preceptor/Mentor: _____

RM-PHTC: _____

Questions? Contact Olivia Jolly, Practice-Based Learning Manager, olivia.jolly@CUAnschutz.edu or 303-669-9391.