



Undergraduate Public Health Final Evaluation 2024-2025

Instructions

- This form is to be completed with both the intern and preceptor together.
- Upload the completed form to Canvas by Tuesday of Finals Week by 11:59pm PST

Internship Information

Preceptor's Name	
Organization	
Intern's Name	
Total Internship Hours Completed (Including Optional Assignments)	
Date	

Internship Reflection

Please describe the overall internship performance, progress and expectations. **This is to be completed by the preceptor and student together.**

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Intern's Work Performance: Completed by the Preceptor

Exceeds Expectations: The intern consistently goes above and beyond and exceeds the expectations in this category for internship performance. They are recognized by administrators at the organization for achieving an exceptional level for this specific skill/category, and could receive further recognition such as an award, etc.

Meets Expectations: The intern consistently meets the expectations for internship performance in this category. There is no concern about mastering this specific skill/category.

Developing: The intern is not fully achieving the expectations in this category for internship performance. There is a need for extra guidance, support (including additional feedback, training, meetings, etc.) to ensure the student can achieve satisfactory performance in this category.

Does Not Meet Expectations: The intern does not meet the expectations in this category for internship performance. A meeting is required to discuss unsatisfactory performance with the Internship Coordinator to discuss next steps.

	Exceeds Expectations	Meets Expectations	Developing	Does Not Meet Expectations	N/A
Ability to work in a team					
Problem Solving Skills					
Written Communication Skills					
Work Ethic					
Verbal Communication					
Leadership Skills					
Initiative					
Analytical Skills					
Flexibility/Adaptability					
Detail-oriented					
Interpersonal Skills					
Computer Skill					
Organizational Skills					
Planning Skills					
Professionalism					

Quality of Work					
Overall Performance					

Preceptor/Internship Site Evaluation: To be Completed by the Student

	Exceeds Expectations	Meets Expectations	Developing	Does Not Meet Expectations	N/A
Throughout the entire internship, the site provided me with adequate training and resources.					
Provided challenging and beneficial work assignments					
Gave adequate and timely feedback on projects/assignments					
Was readily available for clarification or questions					
Was able to meet with me on a weekly basis and discuss areas of improvement					
This position helped me to make maximum use of my academic training					
Allowed me to effectively demonstrate my ability to work in professional setting					
Encouraged professional development opportunities					
By the end of the internship term, I had a comprehensive understanding of the internship site/organization					

Internship SMART GOAL: Completed by student.**SMART Goal (s) from Midway Progress Report:****Provide an update regarding achieving this goal or these goals:****For International Internships (IE3 Global) ONLY**

Date Final Report Was Submitted to IE3 Advisor	
IE3 Advisor's Name	
IE3 Advisor's Email	

Plans After Graduation

Please describe your plans after you graduate, including graduate school information, employment information or other details:

Summary of Projects/Activities

Please provide a brief summary of the projects and activities completed in the internship.

INTERNSHIP TERMS AND AGREEMENT AND SIGNATURES

Please sign below. Each person needs to sign and consent to the terms of this form.

Please see the **Academic Dishonesty website** for more information on falsifying signatures
<http://studentlife.oregonstate.edu/studentconduct/academic-dishonesty>

Student: _____ Date: _____

Preceptor _____ Date: _____