

Form Name:
Submission Time:

Citizens Commission
March 6, 2019 4:12 pm

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Name	Joyce Sanchez
Address	[REDACTED] [REDACTED]
Phone	[REDACTED]
Email	[REDACTED]
Citizenship Affirmation	I am a U.S. Citizen
Residency Affirmation	I am a resident of the Commonwealth of Massachusetts
Statement of Intent	I intend to comply with and advance the policy established by this Act.

Statement of Interest

Dear Selection Committee,

Today, I am writing you to express interest in being a Citizens Commission member for Ballet Question 2. With the training and skills I have acquired, I know I will thrive in this position because of my passion for community engagement, my experience in effective organizing, and my experience in managing projects.

After I graduated with my bachelor's degree in Political Science from Georgia Southern University, I worked as an Ohio Field Organizer where I planned events, led trainings, and managed over 500 volunteers successfully. Shortly after moving to Boston, I worked as the Citizen Engagement Coordinator for American Promise, a cross-partisan organization that is dedicated to passing a 28th Amendment and giving the power back to the people. In this role, I empowered volunteers across the nation to continue the momentum and educated communities about campaign finance reform, in addition to our specific cause.

Through all my past work experiences, I've established an unparalleled work ethic, an appreciation for teamwork, and enthusiasm for improving communities. If I'm selected to be a member of the commission, I will be dedicated to the cause and being a leader in my community to eliminate the influence of concentrated money in elections.

With that said, I firmly believe I am an excellent fit for the commission and have enclosed my resume for your consideration. Thank you for your time.

Thank you,
Joyce Sanchez

Résumé or Summary of Qualifications Upload	https://s3.amazonaws.com/files.formstack.com/uploads/3282862/71887710/483722339/71887710_resume_february_2019.pdf
Political Party Affiliation, if any, over the previous five years	Democratic
City or Town where you reside	BOSTON
Employment Status	Employed
Occupation	Senior Program Coordinator
Employer	Boston University

Joyce Rebecca Sanchez

EDUCATION

Boston University, Boston, MA **May 2019**
Master of Urban Affairs – 18-19' President, BU Urban Planning Association

Georgia Southern University, Statesboro, GA **May 2016**
Bachelor of Arts in Political Science, Minor in Journalism - *LEAD Scholarship recipient, 2015*

PROFESSIONAL EXPERIENCE

Boston University, Boston, MA **July 2018 - March 2019**
Senior Program Coordinator, Hubert H. Humphrey Fellowship Program

- A cohort invited by U.S. Department of State to complete a year-long professional and cultural exchange program for selected mid-career professionals setting out to address global development challenges.
- Handles various day-to-day tasks, which includes budget management and completing administrative tasks.
- Respond to a large volume of inquiries via phone, e-mail and in person, providing information and resources as needed.

College Advising Corps (CAC) – Boston University, Boston, MA **July 2017 - July 2018**
College Adviser, Boston Day and Evening Academy

- CAC is an AmeriCorps organization that works to increase the number of low-income, first-generation, and underrepresented high school students who complete higher education.
- Served as a College Adviser in the Boston Day and Evening Academy Post-graduate planning office.
- Assisted with finding test prep programs for students, college applications, SAT Registrations, and FAFSA applications.
- Successfully wrote grant proposal and awarded the Reach Higher Decision Day Grant in April 2018.
- Planned events, college tours, and information sessions to educate students on post-graduate options.

American Promise, Cambridge, MA **February 2017 - July 2017**
Citizens Engagement Coordinator

- Volunteer coordinator for cross-partisan organization working to overturn the Citizens United v. FEC ruling.
- Digitally organized volunteers in several states for grassroots activities through email, phone, video chat and social media.
- Hosted conference calls for new chapters in communities and led the national core team conference call as needed.
- Drafted step-by-step political activism guides and manuals for volunteers.

Ohio Democratic Party, Akron, OH **July 2016 - November 2016**
Field Organizer, Ohio Together Campaign

- Trained and managed over 300 volunteers' activities such as canvassing, voter registration, and phone banking.
- Strategically targeted specific groups for volunteers and event attendees using Votebuilder on a day-to-day basis

INTERNSHIPS

City of Somerville, Somerville, MA **January 2018 - May 2018**
Preservation Planning Intern, Somerville Historic Preservation Commission

- Assisted Executive Director with all the history-focused, community engagement events and projects.
- Created and wrote letters, emails, and flyers to engage and inform citizens of programs using MailChimp and Canva.
- Managed media platforms for the Commission to engage thousands of people using Facebook and Hootsuite.

The White House, Washington, D.C. **May 2015 - August 2015**
Technology and Operations Intern, Presidential Personnel Office (PPO)

- Provided logistical and technical support for the appointment process using an internal database and other resources.
- Conducted extensive public record checks on potential appointees using digital research tools.
- Updated weekly reports distributed to the rest of the PPO and processed personnel reports from agencies.

EXTRACURRICULAR ACTIVITIES

Model United Nations Team - GSU, Statesboro, GA

September 2015 - May 2016

Delegate, Habitat III -UN Conference on Housing and Sustainable Urban Development

- Successfully wrote and contested comprehensive program proposals for global environmental issues at the conference.
- Conducted extensive research on Israel, the team's assigned state, and competed internationally in New York City.
- Won Outstanding Delegation for the 7th consecutive year as of March 2016.

The Office of Leadership and Community Engagement - GSU, Statesboro, GA

August 2015 - May 2016

Certified Service Learning Facilitator, Goodwill Job Connection

- Project manager for service-learning, responsible for 116 student's project completion.
- Frequently reviewed and evaluated project progression through community partner visits and meetings with students.
- Monitored project data in addition to defining project design and objectives each semester.

The Office of Leadership and Community Engagement - GSU, Statesboro, GA

August 2015 - May 2016

Development Team Member, Georgia Southern Alternative Break Board

- Student board that plans, organizes and oversees Georgia Southern volunteer trips.
- Created new and creative forms of advertising for all Alternative Break events.
- Participated in 6 alternative break trips, including 1 international trip, adding up to over 200 hours of volunteer service