	Α	В	С	D	E	F	G	Н
1	BU Cre	ative Services			Date			
2	Specifications					l		
3	,							
4	Job Title:	Giving your job a name makes it	t easi	ly identifia	ble		Please Date and Initial	
5							before release to printer	
6	Billing #:	CS Billing number						
7	<u> </u>						Art Director	
8	Estimate #:	Fill in once quote is received		Vendor:	Specify vendor	Г	Designer's name	Date
9		,				Г		
10	Account Executive:	Person managing job		Release:	Date files to be sent to vendor		Production Manager/P.B.	
11						L	Your name	Date
12	Buyer:	Your Name	<u> </u>	Due Date:	Date job to be delivered	-		
13 14	Platform:	System used (Mac OSX, etc.)		Proof:	Type of proof requested	<u> </u>		
15	i latioiiii.	bystem used (mac oox, etc.)	<u> </u>	1 1001.	Type of proof requested	Г		
16	Software:	Design software (CC, etc.)		Samples:	Number of samples requested	Г		
17						Г		
18	Color System Time:		#**	Hours	**Time factored in for color adju	str	ments	
19								
20	Notes:	Please provide proof of rece	eipt a	t time of	delivery.			
21								
22	Delivery:	Contact info for delivery:	-		Samples and Proofs to:			
23		Name			Your Name	_		
24 25		Address			Address	_		
26		Phone Number	ı	i	Phone Number	Т		
27		On delivery date, please send e	nail t	o print buy	ı er confirming quantity, locations	_		
28	and estimated time of delivery			3 (10 10)				
29								
30	SJ1:	Component Name		Quantity:	Quantity to be delivered			
31						L		
32	Pages:	Number of pages		Stock:	Type of paper to be used	_		
33	Inko	Number of into (4/4, etc)		Coverage	luk sayayaya (light mad basyy)	L		
35	Inks:	Number of inks (4/4, etc)		coverage:	Ink coverage (light, med, heavy	_		
	Trap:	Yes, indicates degree of difficult	y	Bleeds:	Number of sides with bleeds	Т		
37								
	Flat Size:	Size before folding		Final Size:	Dimensions in inches			
39	D: !:		L			L		
40	Binding:	If this is a multi-page booklet, sp	ecity	binding in	structions here	-		+
41	Add'l Finishing	Specify any additional finishes s	l such a	I as spot coa	I atings, pockets, die cutting	H		
43		postal/mailing requirements, etc		Cp0: 000	ge, premote, and Jaming,	г		
44								
45	Special Instructions	Any other notes that may not fit i	nto th	e above ca	ategories	L		
46						_		
47 48						-		
70							<u> </u>	