

# CADER LGBT in Massachusetts Course REGISTRATION GUIDE

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## Register with Existing Boston University Username/Email

**Step 1** - To register in the program, click on the following link: <https://www.bu.edu/phpbin/ssw-network/enroll/d923c75c903d027fd6f940a7ae34c6d988ba7726/>

The screenshot shows a registration progress bar at the top with five steps: PAY (checked), REGISTER (1, highlighted), LOGIN (2), WAIT (3), and LEARN! (4). Below the progress bar, the heading is "What's Your Email Address?". The text asks for the email address to use for training and notes that existing BU accounts should use the same email. A text input field labeled "EMAIL ADDRESS" contains the placeholder "Your Email Address". A red "Save" button is at the bottom.

**Step 2** - Enter your Boston University username (email) when prompted.


**If you know your password**, click on **Login Now** to go to the BU Login screen where you can enter your existing username and your password.

**If you do not know your password**, click on **Change My Password**, follow instructions to update your password.

The screenshot shows a login progress bar with five steps: PAY (checked), REGISTER (checked), LOGIN (2, highlighted), WAIT (3), and LEARN! (4). The heading is "Login to Your Account". It displays the BU login name as "cader@bu.edu". There are two columns of options: "I know my password" with a "Login Now" button and "I don't know my password" with a "Change My Password" button. A note at the bottom says "Please do not save your password in your browser if prompted to save."

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**Step 3** - The system takes a few minutes to process. You can stay on the page, or close the window, and check your email inbox for the BU enrollment confirmation email to access your course later.



Give Us a Few Moments...

We're enrolling you in your selection right now. This usually takes up to 15 minutes, but when many people are enrolling at the same time it can take longer.

You can wait here on this page while your enrollment is finished, or you can close this window and we will email you once complete.

Enroll Someone Else


If you need to enroll someone else using this same computer, you can start a new enrollment for this same training here:

[Start a New Enrollment >](#)

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### Register with NEW Boston University Username/Email

**Step 1** - To register in the program, click on the following link: <https://www.bu.edu/phpbin/ssw-network/enroll/d923c75c903d027fd6f940a7ae34c6d988ba7726/>



What's Your Email Address?

What's the email address you'd like to use for your training?

If you already have a Boston University account (includes CADER/PEP accounts), use the same email address you've used before. **Please do not create multiple accounts with different email addresses.**

EMAIL ADDRESS

[Save](#)

1. Enter your (new) email to request a **BU Web Account**.
2. **Check your email inbox** for BU Registration email with a unique link to complete your Web account set up, including setting up your password.
3. Please do not close the browser. After you create your password, the screen will refresh for you to login and finalize your account. You can also click on the following link to complete the process.

<https://www.bu.edu/phpbin/ssw-network/enroll/d923c75c903d027fd6f940a7ae34c6d988ba7726/>

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## **CADER LGBT in Massachusetts Course REGISTRATION GUIDE**

### **Access the Certificate Program**

You can access Blackboard by going to <https://onlinecampus.bu.edu/>

### **Reset your Password**

To reset your password, go to <https://weblogin.bu.edu/buweb/resetpw>

### **Request Technical Assistance**

To request technical assistance, go to <https://bu219.activehosted.com/f/134>