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|   | Evans Center for Implementation & Improvement Sciences |  |

# 2018 Submission Checklists for Pilot Grant Applications

*Use this page as the cover page for your Study Proposal Application*

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| Study Title: Click or tap here to enter text. |
| **Principal Investigator’s Name (Last, First):** Click or tap here to enter text. |
| **Position:** Click or tap here to enter text. | **Department:** Click or tap here to enter text. |
| **E-mail:** Click or tap here to enter text. | **Phone:** Click or tap here to enter text. |

**Contents Checklist**

Study Proposal Applications should include the following sections and meet page limit restrictions.

[ ]  Submission Checklist *(cover page)*

[ ]  Specific Aims *(1 page)*

[ ]  Research Plan *(3 pages with the following subheadings)*

* + Significance
	+ Innovation
	+ Approach
	+ Plans for dissemination and future research

[ ]  Budget Request and Justification, Staffing Plan *(1 page)*

[ ]  Study Timeline *(0.5 page)*

[ ]  References *(no page limit)*

[ ]  Biosketch and Curriculum Vitae/Resume of Principal Investigator(s) *(no page limit)*

**Layout Checklist**

[ ]  Font: Arial, size 11

[ ]  Margins: 0.5 inch on all sides

[ ]  Spacing: Single-spaced

[ ]  Document Type: PDF

*Please send all materials to Erika Crable, MPH (**ecrable@bu.edu**) by Friday, June 15, 2018 at 11:59PM.*