(Working Group Title)

Proposal for a Working Group Session

Primary Organizers: (up to 3)

1. Name Here: EMAIL
2. Name Here: EMAIL
3. Name Here: EMAIL

Information for Publication or the Program:

* Working Group Abstract (maximum 400 words):

REMOVABLE INSTRUCTIONS: Abstracts should be an informative representation of the proposed working group, describing the topic, intended participants, and overview of planned structure and activities for the working group session.

* Working Group Description (maximum 2 pages):

REMOVABLE INSTRUCTIONS: More detailed description of the group, which may include its background, purpose, plans, format, participant involvement, etc.

Information for the Review Process:

1. Describe the area/topic and scope of the working group.

REMOVABLE INSTRUCTIONS: Describe the topics and content that the group will focus on.

1. Explain why the working group is important to RUME community.

REMOVABLE INSTRUCTIONS: Make a case for the need for RUME to host this working group.

1. Describe how working group time will be utilized.

REMOVABLE INSTRUCTIONS: Be as specific as you can regarding the planned activities and time usage.

1. Describe how the working group will foster networking, create collaborations, and provide mentoring.

REMOVABLE INSTRUCTIONS: Explain your plans for involving participants and providing them with professionally beneficial experiences and research opportunities.

1. Explain how this working group may increase, strengthen, and expand research efforts in the area/topic.

REMOVABLE INSTRUCTIONS: Give a clear vision of how you see this happening; how do you see the group benefiting research in the area and why?

1. Detail any requests you have for room setup (e.g., chairs, tables, etc), and A/V requests (We will try to honor these as best we can).

REMOVABLE INSTRUCTIONS: Please provide any requests for how you would like the Working Group room set up. We will try to honor these requests as best we can. ?

1. (Optional) Include any other information regarding your proposed working group that you feel should be considered during the review process.

REMOVABLE INSTRUCTIONS: Add any other information about your plans that you feel support your case.

For Returning Working Groups Only: Report of group activities ***ONLY provide information since the group was last formally hosted by RUME***

1. The last year that this working group was hosted by RUME: (Insert Year Here)
2. Title that year: (Title Last Time Hosted By RUME)
3. List the participants’ tangible research outcomes, which have resulted from the group’s support or involvement since then.

(REMOVABLE INSTRUCTIONS: Include references for articles or publications accepted, submitted, and in process.

1. Describe any other networking, mentoring, or collaborative efforts created by the group since then.

REMOVABLE INSTRUCTIONS: Describe meetings, collaborations, etc; detailed content is NOT necessary.

1. Who has participated in these efforts since then?

REMOVABLE INSTRUCTIONS: Names are sufficient (contact information is unnecessary).

1. (Optional) Include any other information showing how the group has continued to support RUME’s working group goals since then.

REMOVABLE INSTRUCTIONS: Detail further supporting evidence.