

## **The School Health Screening, Brief Intervention, and Referral to Treatment (SBIRT) Project Coordinator**

The School Health Screening, Brief Intervention, and Referral to Treatment (SBIRT) Project Coordinator is responsible for coordinating and facilitating program design and implementation of quality school health programs, with specific responsibilities for coordinating the work of implementation of SBIRT across all public middle and high schools. Works closely with local and regional public and private schools, community and public health officials, other Massachusetts Department of Public Health (MDPH) programs, regional consultants, health providers, including mental health providers, and other state agencies such as the Department of Elementary and Secondary Education, MASBIRT, and the Boston University SHIELD programs, etc., in designing, planning and implementing programs, policies and reimbursement strategies for SBIRT in Schools, across the Commonwealth.

These duties will require that the SBIRT Project Coordinator be able to:

1. Address the continuum of substance use, impact on health, and substance use disorder treatment and management in the school setting.
2. Define SBIRT concepts and practice.
3. Provide training in data collection and reporting practices.
4. Utilize the principles of adult learning and professional development.
5. Implement evaluation of public health programs.
6. Respond to questions on a variety of issue related to SBIRT practice in a variety of settings,
7. Prepare and make presentations on SBIRT, organizing webinars and other state or regional training/booster events as required.
8. Maintain relationships with a wide variety of experts on SBIRT implementation in schools.
9. Provide consultation and technical assistance to school administrators, school nurses, health care providers and others regarding SBIRT, including federal and state laws, statutes, regulations, scope and standards of nursing practice, and the implementation of prevention-based health education programs.
10. Identify areas for evaluation, research and data collection for school health services in collaboration with the MDPH Office of Statistics and Evaluation, the ESHS Evaluation Committee, and other local and state agencies for SBIRT data reports.
11. Other responsibilities as assigned by the MPDH Director of School Health Services

### **QUALIFICATIONS REQUIRED AT HIRE**

Experience in or knowledge of the continuum of substance use, impact on health, substance use disorder treatment, excellent time and project management skills, and must have at least 5 years' in-depth experience with and knowledge of:

1. SBIRT concepts and practice,
2. Data collection and reporting practices,
3. Principles of adult learning and professional development,

4. Evaluation of public health programs, including substance use prevention programs,
5. Responding to questions on a variety of issue related to SBIRT practice in a variety of settings,
6. Preparing and making presentations on SBIRT, organizing webinars and other state or regional training/booster events,
7. Ability to work with team members to coordinate scheduling of training programs with local school districts, BU SHIELD and MASBIRT staff.
8. Ability to work as a team member; to establish and maintain harmonious working relationships with others, including persons with diverse cultural backgrounds.
9. Ability to exercise sound judgment including in emergency or crisis situations.
10. Ability to prepare reports, make effective presentations and contribute to the advancement of school health services.
11. Ability to demonstrate leadership, motivate others and display professionalism during stressful and/ or emergency situations.
12. Ability to understand, explain and apply the laws, rules, regulations, policies, procedures, etc. governing assigned unit activities.
13. Ability to maintain accurate electronic records.
14. Ability to converse in a precise, understandable manner.
15. Ability to follow written and oral instructions.

**QUALIFICATIONS PREFERRED AT HIRE:**

1. Graduate degree with major in public health nursing, community health nursing, school health nursing or public health. Education toward such a degree will be considered on the basis of the proportion of the requirements actually completed.
2. Strong collaborative, team building and organizational skills; school health experience, interest in research and performance improvement projects in order to advance school health services.
3. Special Requirements: Possession of a current and valid Massachusetts Class D Motor Vehicle Operator's license and access to a vehicle for travel which could be 75% of time for travel to partner agencies, school districts and statewide meetings as assigned and needed.