

2017 Massachusetts Department of Public Health LOCAL HEALTH INTERNSHIP PROGRAM

The Massachusetts Department of Public Health's (MDPH) Division of Epidemiology and Immunization is seeking up to 35 graduate students to intern in local health departments during the summer of 2017. **Cities and towns currently seeking interns are listed in this posting.**

The positions to be filled are Local Public Health Interns. The selected students will work on various projects within local health departments that may include environmental health, communicable disease case investigation, needs assessment, bioterrorism and emergency preparedness, health education, data entry/analysis, health policy, food safety, substance abuse, and other duties as determined by the local health department in collaboration with the student. Accepted students will also be offered the opportunity to spend time shadowing epidemiologists and health educators at the MDPH Bureau of Infectious Disease Prevention and Laboratory Services, Bureau of Substance Abuse Services, and the Division of Global Populations.

The applicant must have completed at least one semester of graduate level public health course work preferably including, but not limited to, one course each in epidemiology, environmental health, and biostatistics. Students should be able to work independently and have basic computer skills. Clinical experience and/or prior work experience is a plus, but is not required. Applicants must be able to communicate effectively in English. Most students will need access to a vehicle; however, some cities/towns have public transportation.

The student will be **required** to attend both an orientation program and the closing session held in Boston. On the closing day, each student will be required to provide an oral or poster presentation for fellow interns, local public health agents and MDPH representatives summarizing his or her experience. Upon completion of this internship each student will have an excellent understanding of the various roles of local health departments in Massachusetts and will have obtained hands-on experience in the practice of public health.

Estimated number of hours required per week: 15-20 (Hours are flexible in most communities)

Students must commit to a minimum of 160 hours during the summer (Estimated time frame: 5/24/17- 8/16/17).

At this time, listed opportunities are *unpaid* internships.

While many of the following health departments are accessible by public transportation, commutes may be lengthy: please factor in anticipated commute times before you apply.

Student Application Instructions:

Applicants should submit a cover letter and copy of their resume via email by the application deadline: Friday, March 17, 2017.

Your Cover Letter Must Include:

1. A list of cities/towns/programs (from the choices attached) at which you would be interested in interning. Please include ***AT LEAST THREE*** options, in order of preference. The more towns / programs selected, the better your chances of placement.
2. A brief description of your interests and any specific project area that you would like to focus on. Consider the projects that the cities/towns have proposed, but remember that many health departments are willing to adapt their projects to the student's interests.
3. A list of graduate-level course work you have completed (or will have completed by June 2017).

The above information helps us to make the best possible matches between interns and local health departments.

Incomplete applications will not be considered.

Interested students should submit a cover letter and resume **via email** no later than **Friday, March 17, 2017**, to:

Hillary Johnson, MHS

Massachusetts Department of Public Health
State Laboratory Institute
305 South Street
Jamaica Plain, MA. 02130

Phone: (617) 983-6800

Fax: (617) 983-6840

E-Mail: hillary.johnson@state.ma.us

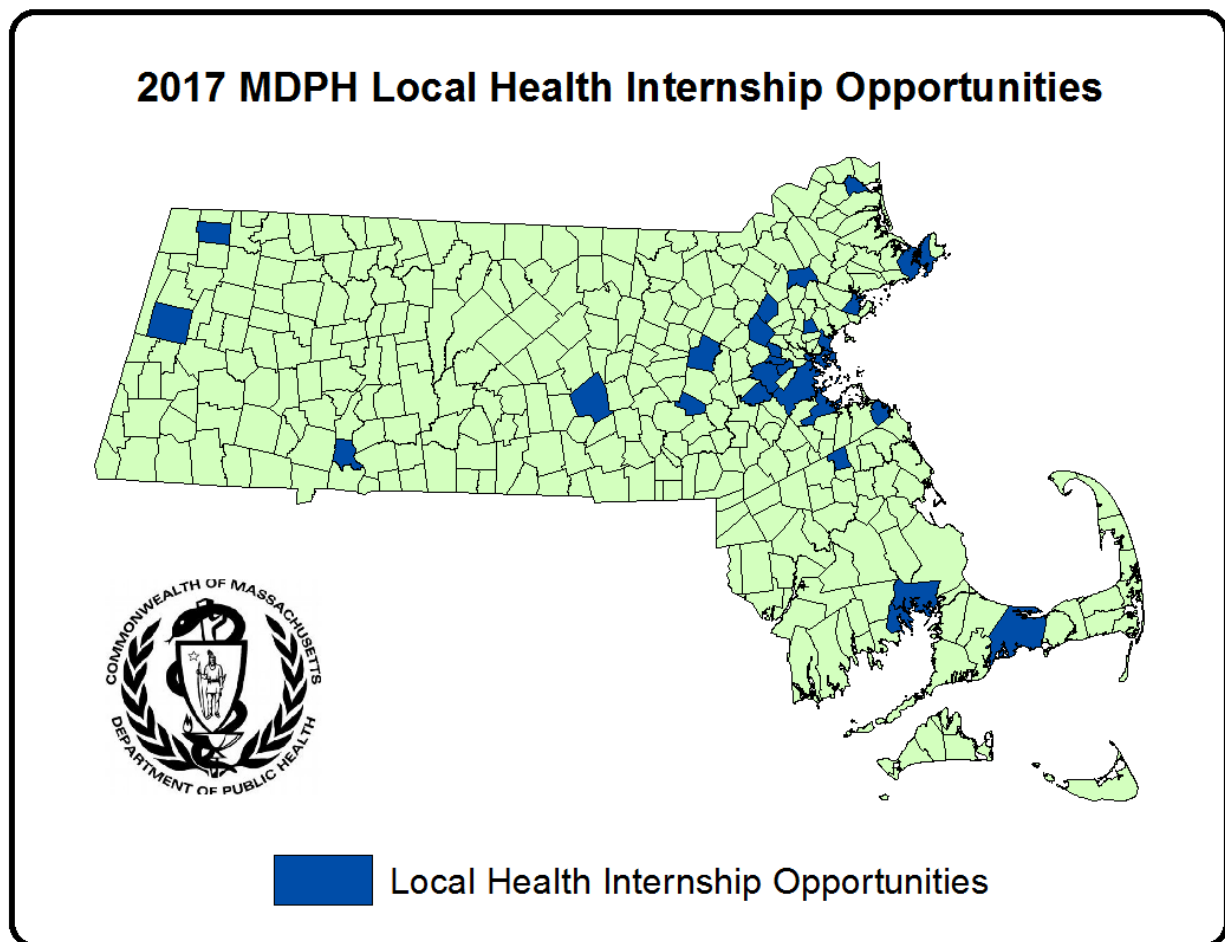
Email submissions are preferred

Please feel free to contact Hillary Johnson via email with any questions you may have regarding the application process or the internship program.

All students will be notified as to the status of their applications no later than April 15, 2017.

MDPH acknowledges Boston University's School of Public Health long-standing commitment and support to the MDPH Local Health Internship Program. This internship program is open to all graduate public health students that meet the eligibility criteria, and is not limited to students at Boston University.

The following is a list of cities/towns and Massachusetts state programs that are interested in hosting an intern, including a submitted description of their suggested projects. Please read the descriptions carefully and consider the project areas as well as the geographic location when applying.



For a more detailed map of Massachusetts cities and towns please visit:
http://www.sec.state.ma.us/cis/cispdf/City_Town_Map.pdf

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SUMMARY OF 2017 LOCAL HEALTH INTERNSHIP OPPORTUNITIES:

Abington Board of Health (Plymouth County)

Environmental Health / Food Safety / Health Education / Health Policy

The Abington Board of Health envisions the selected intern participating in two projects. The first project would involve the implementation, education, and assistance in arranging self-sufficient recycling stations in lunchrooms within the town's five schools. The second project would include documenting and tracking problematic food establishments with continuous and repeated violations. This project would have a health education component focused on a written protocol and delivered directly to facility owners and staff. The purpose of health education in this context is to allow offenders a means to resolve violations. The intern would also assist in the development of a system to allow for spot checks, this protocol would ascertain compliance with violations and education requirements. Finally, the intern would develop a compliance test for establishments.

The intern would be expected to work alongside the Health Agent and assist with inspections of food establishments, housing, body art/piercing establishments, tanning facilities, pool, and septic system, etc. This may require researching Massachusetts laws and regulations, issuing permits, writing grants, composing notices to correct orders, updating the town website, fielding calls, and dealing with emergency situations.

Prior to starting the internship applicants should have a general knowledge of food safety and professional level writing and communication skills. Estimated days/hours: The Board of Health office is open weekdays from 8:30-4:30. Some work may require visiting other departments and completing field work during normal business hours. The Board of Health would like an intern to have availability for 15-21 hours weekly, however more time can be arranged.

Abington is accessible by public transportation via the commuter rail.

Ashland Board of Health (Middlesex County)

Emergency Preparedness / Environmental Health / Substance Abuse

The Ashland Board of Health is looking for a motivated intern to assist with several possible project areas, and welcomes a student pursuing a project in their specific area of interest.

Emergency Preparedness: the intern may collaborate with the local emergency planning committee and regional homeland security collaborative on emergency preparedness and public health planning exercises.

Environmental Health: The intern will have an opportunity to work on several environmental health projects including the town's Superfund site, landfills, water treatment, etc. This is a great opportunity for a student interested in environmental health and law/policy.

Substance Abuse: Ashland participates in three different community and regional initiatives addressing substance abuse, including Opioid Abuse.

The student will have access to and the opportunity to shadow public health staff including the health agent, public health nurse, food inspector and tobacco agent on inspections and for routine public health activities. The student should have experience working in a professional environment and demonstrate creativity and a strong work ethic. Estimated hours per week: 14-20.

Ashland is accessible by public transportation via the commuter rail and is about a 10-15 minute walk from the station.

Barnstable County Department of Health and Environment (Barnstable County)

Community Health / Environmental Health / Health Education / Tickborne Illness

Tick-borne illnesses, including Lyme disease and the recently-emerging Powassan Virus, continue to have a major impact on public health in Barnstable County (Cape Cod). The Barnstable County Department of Health and Environment (BCDHE) faces particular challenges due to a large seasonal influx of visitors who are often unaware of the situation and may return home unaware of the symptomatology of the various tick-borne diseases. Barnstable County continues to conduct passive surveillance for the disease organisms in the ticks themselves and uses these data to further inform outreach efforts.

Barnstable County seeks an intern to reshape educational materials and presentations to school-age children, elderly (who often contract Lyme during outdoor activities such as gardening), seasonal visitors, and at-risk occupations (some of which will require multi-language adaptations to educational material). In addition, the intern will establish connections with the medical community and conduct appropriate outreach that conveying surveillance information.

The Intern will assist with an ongoing program developed to review and update the outreach components of the Lyme/Tick-Borne Disease Program, including the development of educational program elements for the full range of vulnerable populations including school children, teachers, outside occupation workers, tourists/visitors, medical personnel and others. The activities will be coordinated with the field entomologist, the public health nurse, and the Barnstable County Lyme/Tick-Borne Diseases Task Force. The materials developed will include classes, written materials, website materials, and elements of social media. The associate will be fully supported in these efforts by individuals knowledgeable in using those media.

The ideal candidate will have basic knowledge of public health and some experience/training in health related education programs and public outreach. Estimated hours per week: 15-20.

Barnstable is not accessible by public transportation, however some of the work may be completed off-site. Applicants should arrange travel with this internship structure in mind.

Belmont Health Department (Middlesex County)

Environmental Health / Food Safety / Substance Abuse / Needs Assessment

The Belmont Health Department is offering an opportunity for a graduate student to gain practical experience working in local public health. This internship will expose a student to many of the issues that a local health department addresses on a daily basis. The student will work closely with the assistant director to conduct environmental health inspections of food service establishments, housing, pools and camps, investigate complaints about rodents and wildlife, research topics in public health, etc.

Additionally, the internship will provide a student with the opportunity to take the lead on an individual project to either develop a health education campaign (updating content on the health department website and creating a public awareness campaign about health department initiatives) or develop a local health regulation (recreational marijuana).

Estimated hours per week: 15-20. The Belmont Health Department is open Monday – Thursday, 8:00am to 4:00pm and Fridays 8:00am to 1:00pm and is accessible by public transportation via bus or commuter rail. Please have access to a laptop. Work will be performed in an office setting with possibility for remote work.

Boston - Massachusetts Department of Public Health – Bureau of Infectious Disease, Division of Epidemiology and Immunization – Antibiotic Resistance Internship (Suffolk County)

Antibiotic Use / Data Analysis / Research and Evaluation

Antibiotic resistance (AR) is increasingly a problem in community and healthcare settings. Increased reporting, surveillance, and evaluation of antibiotic resistance and antibiotic use patterns are essential components to preventing mortality and morbidity associated with antibiotic resistance. The AR Team with the Epidemiology Program at MDPH works to reduce the burden of AR-associated infections (ex: MRSA, C. difficile, etc.) and to identify and prevent patterns of resistance in the state of MA. The AR Team is seeking an intern to examine the All Payers Claims Database (APCD) to improve antibiotic use.

Proposed Project: The APCD is the most comprehensive source of health claims data from public and private payers in Massachusetts. The bulk of the records in the MA APCD are medical, pharmacy, and dental claims submitted by commercial insurance carriers and public programs (Medicare and Medicaid/MassHealth). The MA APCD includes data on coverage and services for the vast majority of Massachusetts residents with public or private insurance.

The intern will be provided with a de-identified subset of this vast dataset to analyze antibiotic prescribing patterns for otitis media in children. The intern will be provided with instruction and support on managing and analyzing the data. There will be an opportunity to attend AR Team meetings, assist with literature review, and participate in case investigations of multidrug-resistant organisms. Intern should be proficient in data management, data cleaning, and data analysis. Familiarity with basic sciences, such as biology, preferred.

Estimated hours per week: 15-20. This internship opportunity is located at the Massachusetts State Public Health Laboratory in Jamaica Plain which is easily accessible via the Orange Line.

Boston - Massachusetts Department of Public Health – Bureau of Infectious Disease, Division of Epidemiology and Immunization – Foodborne Disease Internship (Suffolk County)

Disease Case Follow-up / Food Safety / Outbreak Investigation

The Foodborne Illness Project Area within the MDPH Bureau of Infectious Disease and Laboratory Science is seeking two students to take part in the “MDPH Foodborne Response Student Interview Team.” The team’s duties may include: interacting with local boards of health in conducting routine case-patient interviews, assisting with surge capacity during a response to a specific outbreak or event, data entry and analysis, and other special projects.

The selected interns would be required to undergo training on foodborne illness, disease transmission, outbreak investigations and general program policies and procedures. The training may consist of both in-person and online trainings, shadowing an epidemiologist, attending program meetings and conference calls. Familiarity with medical terminology would be beneficial as would an understanding of confidentiality issues related to patient data.

Estimated hours per week: 15. This internship opportunity is located at the Massachusetts State Public Health Laboratory in Jamaica Plain which is easily accessible via the Orange Line.

Boston – Massachusetts Department of Public Health, – Bureau of Infectious Disease, Division of Epidemiology and Immunization – Hepatitis B Internship (Suffolk County)

Data Entry, Analysis, and Management / Disease Case Follow-Up

Hepatitis B virus (HBV) infection is an infection of the liver that frequently causes chronic infection that can lead to liver cancer and cirrhosis. Laboratory test evidence of HBV infection is reportable to MDPH. MDPH determines which of the reported individuals are likely to be acutely (newly) infected based on a combination of HBV serologic test results, other laboratory test results, and symptom information. Suspect acute cases are investigated by MDPH epidemiologists and local public health nurses, with special attention paid to potential sources of infection and the prevention of further transmission. Once investigation is complete, cases are classified as suspect or confirmed acute based on the standardized case definition, which involves clinical presentation and laboratory test results. Final case classification determines how cases are reported by both MDPH and the Centers for Disease Control and Prevention.

The Division of Epidemiology and Immunization seeks an intern to conduct an evaluation of MDPH's acute case classification over the past several years, with a goal of ensuring that cases are classified consistently and correctly. This internship would be located within the Epidemiology Program and the intern would have an opportunity to participate in other program activities.

Minimum Requirements:

- Accuracy and attention to detail
- Excellent interpersonal and written communication skills
- Understanding of issues pertaining to confidentiality when working with sensitive data
- Ability to work independently, a self-starter and self-motivator

Estimated hours per week: 10-15, with more available as needed. This internship is located at the State Laboratory in Jamaica Plain, MA.

Boston – Massachusetts Department of Public Health, – Bureau of Infectious Disease, Division of Epidemiology and Immunization – Hepatitis C Internship (Suffolk County)

Data Entry, Analysis, and Management / Disease Case Follow-Up

Hepatitis C virus (HCV) is an infection of the liver that is spread through blood contact, largely through injection drug use. People living with HCV infection are often asymptomatic, and may not be diagnosed until years after initial exposure. It is one of the highest volume reportable

diseases in Massachusetts, with 8,000-9,000 residents newly reported annually. Since 2007, MDPH has been monitoring an ongoing epidemic of HCV among adolescents and young adults associated with the opioid epidemic. In addition, since 2013, CDC has recommended baby boomers (people born between 1945-1965) receive a one-time screening for HCV to identify asymptomatic chronic cases. MDPH has been collecting longitudinal laboratory data on people reported with HCV since 1992. With the significant improvements in availability and efficacy of curative HCV treatment, there is interest in better utilizing these data to identify barriers to care to inform public health services.

The Division of Epidemiology and Immunization seeks an intern to investigate a subset of reported cases that appear to have not had adequate follow-up medical care. This project would involve development of an interview tool, outreach to providers and potentially to patients, data collection, entry, and analysis. This internship would be located within the Epidemiology Program and the intern would have an opportunity to participate in other program activities.

Minimum Requirements:

- Accuracy and attention to detail
- Excellent interpersonal and written communication skills
- Understanding of issues pertaining to confidentiality when working with sensitive data
- Ability to work independently, a self-starter and self-motivator
- Completed at least one class in SAS or other analytic software.

Estimated hours per week: 10-15, with more available as needed. This internship is located at the State Laboratory in Jamaica Plain, MA.

Boston - Massachusetts Department of Public Health – Office of Performance Management and Quality Improvement – Three Internship Opportunities (Suffolk County)

Data Entry, Analysis, and Management / Health Policy / Needs Assessment / Quality Improvement & Performance Management

The MDPH Office of Performance Management and Quality Improvement (PMQI) is looking for three different interns to work in the following areas:

1. **Performance Management Intern:** The focus of Performance Management is on utilizing the Public Health Performance Management framework to work with program staff to identify performance measures, update a tracking system for reporting, updating data as appropriate, identifying opportunities for quality improvement by prepping staff to provide updates on these measures and engage in a dialogue for collaboration and brainstorming.

2. **Quality Improvement Intern:** The Quality Improvement intern will focus on building our internal online quality improvement toolkit, assist with QI projects in progress and work to document the improvements taking place across the department.
3. **SHAIP Intern:** The SHAIP (State Health Assessment & Improvement Plan) intern will focus on assisting with the development of a process for updating our state health assessment, known as the Health of Massachusetts and the state health improvement plan, known as the SHIP.

The Massachusetts Department of Public Health welcomes students looking for an opportunity to learn and expand the workforce of public health professionals in Massachusetts. At the Department of Public Health, we challenge students to apply what they learned at school and to help create innovative solutions to public health problems. Students placed in one of our programs also gain insight about the multiple disciplines contributing to public health, and work within a team that is making policies, programs and interventions that touch many people in the Commonwealth. PMQI partners with students to match interests with any of the following broad project areas:

Performance Management

- Create a new dashboard for performance measures based on data currently in excel
- Research performance management systems in health departments across the country, open source and enterprise software to inform of options for MDPH consideration and costs/benefits (Conduct literature reviews to make recommendation on tools, documents and possible programs/systems to consider)
- Conduct internal survey/assessment of systems for performance measurement or grant reporting
- Execute survey on PM&QI via checkbox, analyze data and create report with summary findings as well as specific bureau level

Quality Improvement

- Assist with review and implementation of the departments' Quality Improvement (QI) Plan
- Assist with development, implementation and evaluation of Quality Improvement Projects (QIPs)
- Participate and assist with documenting current QI projects
- Assist with documenting utilization of QI tools
- Assist with developing and implementing "just in time" training modules on QI tools
- Refine existing PowerPoint slides to create interactive online training utilizing Adobe Presenter or similar software
- Develop, share and incorporate feedback on the use of QI tools and resources for MDPH Staff. For example; create story boards to showcase successful quality improvement projects
- Develop, implement and/or evaluate tools and interventions to address identified needs;
- Create inventory of recent quality improvement activities, tools and resources through each bureau of the department, along with any tools/gems that we can add to our treasure chest of Performance Management and Quality Improvement tools;
- Research best practices and develop recommendation report on a tracking system for QI projects.

- Execute survey on PM&QI via to all staff via Checkbox, analyze data and create report with summary findings as well as specific bureau level

State Health Assessment and Improvement Planning(SHAIP)

- Collaborate with director to conduct key informant interview with staff and stakeholders about lessons learned in the most recent (SHAIP)

Estimated hours per week: 15. These internship opportunities are located at the Massachusetts Department of Public Health building in downtown Boston at 250 Washington Street between Downtown Crossing and State Street. The office is easily accessible via Orange, Red, or Green MBTA Lines. (PLEASE NOTE: PMQI is looking for three separate interns. Students should indicate their preference of one, two, or all three in their cover letter.)

Burlington Board of Health (Middlesex County)

Environmental Health / Health Education / Health Policy

The Burlington Board of Health is looking for an intern to work on a number of environmental health focused projects, particularly around drinking water, hazardous waste, and radon mitigation.

Hazardous Materials Registration (HRM) Program: Burlington is looking for an intern to assess and expand the existing hazardous materials registration (HMR) program to find companies that should be, but are not participating. The HMR was put in place by the Board of Health in the 1990's to protect drinking water resources, and businesses are required to register their hazardous materials practices annually with the Board of Health in order to meet local bylaws, state environmental regulations, and OSHA Right to Know policies. This may involve investigations across departments such as the Planning Department, permitting, etc., as well as site visits and inspections.

Radon Education Program: Burlington would like an intern to complete a Radon Education Program for a) people who are using private wells for drinking water and b) general information for all homeowners. This will include an education campaign for air quality.

Storm Water Drainage/Flood Protection: The intern may be involved in reviewing Board of Health storm water regulations and examining/inspecting current drainage structures to assess how they are working, flood protection, and public safety issues.

Estimated hours per week: 15-20. There is an MBTA station approximately 0.5 miles from the BOH office, however access to a vehicle may be helpful when doing field work/inspections.

Cohasset Health Department (Norfolk County)

Disease Case Follow-up / Lyme Disease / Environmental Health / Health Education / Needs Assessment

The Cohasset Health Department strives to inform the public of ongoing health related issues that may impact the individual, the community, and the environment. Cohasset is seeking an intern to analyze Lyme Disease data within the town and to develop health education campaigns addressing Lyme Disease detection and prevention. The intern would also research various health department services and materials offered by neighboring towns and the State Health Department to learn what additional programs may well serve residents of Cohasset. The intern would also provide health education activities at various town events (the weekly farmers market, etc.).

In addition to Lyme Disease activities, the intern will also have the opportunity to shadow the town health agent for several different activities, including health inspections, beach water sampling, environmental health, infectious disease case work, etc. based upon the intern's interests and availability. The Cohasset Health Department is minimally available via commuter rail (there may be opportunities to coordinate pickup from the train station), however access to a vehicle will be necessary for health education activities within the community. Estimated hours per week: 14-20.

Gloucester Health Department (Essex County)

Community Health / Data Entry, Analysis, and Management / Health Education / Maternal-Child Health / Social Marketing

The Gloucester Health Department is actively seeking an intern to assist with promotion of a Postpartum Home Visiting pilot program, North Shore Mother Visiting Partnership (NS MVP). The NS MVP pilot program aims to identify women for depressive symptoms and refer them to treatment, while simultaneously providing community resources and education to heighten the maternal-infant bond. The primary short term goal of the program is to successfully develop an effective outreach strategy to recruit mothers from a variety of sources including birth hospitals, community health centers, perinatal care providers, pediatricians, and self-referrals to enroll in the NS MVP program.

In collaboration with regional public health nurses and community service agencies, the intern will assist the Gloucester Health Department in developing program pamphlets, flyers, and press releases. The intern will conduct community outreach through visits to birth hospitals, community health centers, perinatal care providers, pediatricians, as well as, attend local community health events. The intern may also be used for data entry and evaluation of visits conducted by NS MVP Public Health Nurses. The intern will assist in developing a billing and reimbursement system to ensure sustainability of the pilot program. The intern will also be

offered the opportunity to shadow Public Health Nurses on home visits and attend home visiting and maternal mental health trainings as they become available.

The Gloucester Department of Public Health may have additional internship opportunities in nutrition or physical health as well, and may accept a second intern.

Estimated hours per week: 15-20. The Gloucester Health Department is accessible via the MBTA Commuter Rail and local bus transit company (CATA).

Lexington Board of Health (Middlesex County)

Community Health / Emergency Preparedness / Environmental Health / Food Safety / Health Education

The Lexington Board of Health is seeking an intern to serve as a public health educator, speaking to various public groups around town. Talks will include PowerPoint presentations on various topics including but not limited to mosquito control and diseases from mosquitoes, tick awareness and how to perform a tick check to avoid a potential disease transmission from a tick bite, rat harborage prevention tips, general awareness about opioid abuse and other topics that the student may be interested in speaking to the public about. Additionally, the intern will have the opportunity to work on a variety of projects including many of the following:

- **Create Public Health PSAs:** (Minuteman HHP program, Medical Waste, diabetes prevention, Lyme disease) for newspaper and local cable station (Lexmedia).
- **Well Water Database Mapping:** Map out location. Confirm how many still exist. Create Public Health education messages with fact sheets for users.
- **Septic Systems Data Base Mapping:** Map out location. Confirm how many still exist. Create Public education messages with fact sheets for users.
- **Medical Reserves Corps Communication:** Updates email and phone data base. Group volunteers by skill sets as it relates to the Emergency Preparedness plan. Must be practical document that can be used quickly to inform volunteers in time of an emergency.
- **Food Establishment Communication SOP:** Create Email database with phone numbers for “after health department hours” to contact food establishments during boil water, power outage, etc.
- **Creating and Updating SOPs:** Create standard operating procedure documents (SOPS) for all Inspection Types (camps, food, pool, housing, nuisance, etc.); Plan Reviews (Food, rDNA, Well, Septic, Swimming Pool, and Groundwater Zone II protection); Staff Reports (Environmental Health, Community Health and Emergency Preparedness) for Board of Health (BOH) meetings.
- **Health Emergency Operations Plan (HEOP):** Update Health Emergency Operations Plan (HEOPs) document.
- **Disaster Plan:** Create disaster plan and general website for residents (flood, shelter, fire, thunderstorm, sewer backups, boil water, no water).

- **Create Outreach SOPs:** Research and create SOPs and guidelines to reach culturally diverse sections of the community – develop protocols for effective means of communication to those who speak English as a second language. For example – How could a free flu clinic be advertised in the most efficient manner to those who do not primarily speak English?

Estimated hours per week: 15-20. The Lexington Board of health is accessible via the MBTA - Red Line to Alewife, followed by a bust to Lexington center.

Marion Health Department (Plymouth County)

Community Health / Data Entry, Analysis, and Management / Needs Assessment / Substance Abuse

The Marion Board of Health is an active organization and is currently seeking internship assistance in a number of Community Health Initiatives.

Marion Council on Aging Needs Assessment: The Marion Board of Health and the Marion Council on Aging collaborate on a regional effort (Memory Café) bringing individuals who are experiencing dementia illness and their caregivers together with volunteers on a weekly basis to bridge isolation and provide support. This 5 month old program is regional and draws on participants from the Southcoast area. We are seeking an intern to collaborate and assist with data collection toward a regional assessment of the prevalence of dementia diagnoses; conduct an analysis of data collected; identify individuals in need of support; and assist with the development of strategies that will enhance our outreach capacity.

Community Needs Assessment: Assist us in identifying families and subgroups within our population in need of services. Collaborate on the development of an outreach strategy to address those unmet needs. Utilize existing infrastructure (e.g. faith-based; school system) to assess needs and design strategies that are sustainable.

Substance Abuse Campaign: The Marion Board of Health is actively involved in opiate abuse prevention. One critical aspect of prevention that remains to be addressed is proper medication storage and disposal. We implemented a 24/7 medication disposal program several years ago, but have not sufficiently promoted it. We need to address medication storage. We are looking for an individual who can assist with developing a campaign (or more than one if need be for age variances) to address proper storage and disposal of medications (including pet medications).

Hoarding Community Assessment and Policy Development: This project will assist with development of a strategy and a written protocol for addressing hoarding in elders. Assessment would include identification of likely prevalence of issue; local resources; reasonable interventions. Development of a protocol (policy) that can be followed if hoarding is suspected. Training for local resources would be developed to assure sustainability of protocol.

Estimated hours per week: 20-40 Hours. Public transportation to Marion can be challenging, although there is now twice daily bus service to Marion from New Bedford and Wareham, with a bus stop approximately a 10 minute walk to the office.

Melrose - Wakefield Health Department (Middlesex County)

Community Health / Health Education / Health Policy / Needs Assessment / Substance Abuse

The Melrose-Wakefield Health Department is seeking an intern with interest in health education and data analysis to assist with ongoing prevention grant programs. These include healthy eating, active living and substance abuse prevention. Proposed activities include:

- Assist the Mass in Motion grant coordinator with healthy eating/active living projects such as community outreach on Complete Streets, Parks & Playground Assessment follow-up, and Pedestrian and Bicycle Advisory Committee duties.
- Represent the Health Department at community events.
- Organize data, presentations and follow-up as a part of the Substance Abuse Prevention Coalition's annual strategic planning process.
- Assist Substance Abuse Prevention Coalition Director with an annual communications timeline; prepare ready to go articles & social media posts.
- Assist with several substance abuse prevention implementation strategies, including supporting the Coalition's Youth Action Team.

The intern could additionally provide support to or shadow the following Health Department personnel if interested: tobacco control coordinator, senior inspector, food inspectors, public health nurse, health director, and canine control officer, and attend Board of Health meetings.

The selected candidate would have space and a dedicated mentor at the Melrose Board of Health, which is accessible via public transportation (bus and commuter rail). Estimated hours per week: 15-20.

Needham Public Health Department (Norfolk County)

Community Health / Data Entry, Analysis, and Management / Environmental Health / Food Safety / Health Education / Health Policy / Needs Assessment / Nutrition

The Needham Public Health Department (NPHD) is seeking an intern interested in environmental health and food safety, and has need for assistance in several ongoing initiatives:

Food Safety and Permitting for Seasonal Farmers Market: The Town of Needham will be hosting the Needham Farmers Market starting this spring, a community and family-friendly event. NPHD is in charge of permitting and inspecting each food vendor on a routine basis. The market will run every Sunday afternoon from noon – 4 PM. Needham seeks an intern who can

assist us in gathering and reviewing permit applications, educating vendors on proper food safety requirements, issuing food permits and conducting weekly inspections at these markets. Will work with the Assistant Public Health Director in reviewing proper food permitting protocols and will also work closely with the Needham Farmers Market Coordinator and local food vendors. The intern will develop a 'Proper Food Sampling' handout and other educational materials. The intern will present findings in a report based upon the season and provide recommendations for improvement on this permitting process, etc.

Annual Food Permit Renewals: The intern could also work with the Needham Public Health Department in assisting in the research for setting up an electronic permitting system. The goal would be to ensure that future permit renewals would be conducted electronically. (We may also look into having software to enable us to record our inspections electronically.) This project would require working with the Asst. Health Director and office manager, as well as other abutting towns, in researching what systems are currently in use, etc. The intern will also work with the local food establishment restaurant and store owners and managers, etc.

FDA Grant Project: This intern, if time permits, could also assist us with a grant project entitled, 'Completion of a Self-Assessment of All Nine Food Code Standards.' This is the first step in achieving the U.S. Food and Drug Administration's National Retail Food Regulatory Program Standards. This process will review existing local Health Department policies and programs to identify strengths and gaps. The goal is to complete a self-assessment of all nine standards, and develop a strategic plan to meet each of the nine standards. The intern will work closely with the Assistant Public Health Director in this process. As each standard is evaluated, we will determine an action plan and timeline for addressing any deficiencies. The outcome will be a final report outlining components needed to reach all nine standards going forward.

Estimated hours per week: 20. The Needham Health Department is accessible via MBTA. The town hall is across the street from the train station.

Newburyport Health Department (Essex County)

Community Health / Data Entry, Analysis, and Management / Food Protection / Food Security / Health Education

The Newburyport Health Department is seeking an intern to assist with two to three projects and programs that are currently underway.

Nourishing the North Shore (NNS): Nourishing the North Shore (NNS) is a program working at the community level to help address the issue of food insecurity in the greater Newburyport area. NNS has its own production garden located at the Emery House in West Newbury, and our "Pitch In" team gleans (harvests crops left behind) at four local farms. All produce grown and gleaned is distributed to food insecure families and seniors in the community. Our Kitchen Garden program provides those living in public housing the opportunity to cultivate their own gardens with the assistance of a garden coach, seedlings and supplies. Additionally, a new garden site at the lower elementary school enables students & YWCA summer campers with

hands on learning and the chance to grow their own food. NNS cooking and nutrition classes highlight seasonal produce, bridging the gap from farm to table.

We are seeking an intern to help collect data and generate surveys to help measure the impact of this programming, as well as generate educational website content and materials. The intern will have the opportunity to participate in our “Veg Out” mobile food markets, join us in the garden and in our nutrition classes. The intern will be expected to produce a final report summarizing findings and implications for future projects. Interest in health education, nutrition, social justice and data collection and analysis preferred.

Food Recovery: The Food Recovery project was initiated in response to the growing environmental impact of food waste entering landfills while those who are food insecure (1 in 6 Americans) don’t know where their next meal will come from. The Board of Health (BOH) is currently rescuing wholesome food (apples, milk, oranges etc.) from two of the three Newburyport public schools, which is then redistributed to local food pantries and community cupboards. This program is one of the few in Massachusetts that is spearheaded by a BOH and has been very successful. Fortunately this program is easily replicable in other communities and is poised to make a large impact both on food security and the environmental impact of food waste. The intern would assist the BOH in creating a Food Recovery Toolkit (templates, press releases, guidelines etc.) that would enable other municipalities to initiate similar programs in their communities.

Hoarding: If time permits, the intern would be welcome to participate in a grassroots project to address hoarding and unsanitary living conditions associated with mental illness. Some of the tasks in which the intern may choose to be involved include: Development of a user-friendly assessment tool based on the Clutter Image Rating Scale; dissemination of the tool and instruction for its use to first responders and staff; identifying within the community resources that could be called upon to assist with hoarding/mental illness related housing violations.

Estimated hours per week: 15-20. The Newburyport Health Department is within walking distance of the Newburyport Commuter Rail Station. The “Rail Trail” walking path brings interns directly from the train station to downtown Newburyport.

Newton Health & Humans Services Department (Middlesex County)

Community Health / Emergency Preparedness / Health Education

Newton is a large municipal health department and offers a great opportunity to learn about many facets of public health. Interns will have the chance to shadow a variety of different roles including health inspector and public health nurse. The student will focus on at least one project during the internship to gain hands-on experience. Possibilities include:

Emergency Preparedness

The Newton Health & Humans Services (HHS) Department has received a Medical Reserve Corps (MRC) Challenge Award from the National Association of County & City Health

Officials (NACCHO). This award will enable the Newton HHS Department to utilize its robust roster of MRC volunteers as “ambassadors” to conduct ongoing personal outreach to community and faith based associations. This outreach will encompass both frequent communication about ongoing programs and services that these organizations can connect their clients/membership to, and opportunities for staff to meet with other partner organizations and participate in relevant trainings and events.

The intern will assist with the following tasks:

- Identifying community stakeholders, faith-based organizations, associations, and other potential partners.
- Creating marketing materials for upcoming programs/events
- Develop sustainable communications system with stakeholders
- Maintain & manage lists of volunteers and stakeholders

Activate Newton

Activate Newton is a community-wide, collaborative effort to improve the physical health, emotional well-being, and social connectedness of Newton residents and employees. The initiative will start with a focus on walking but hopes to build momentum and include healthy eating, other forms of exercise, and other health-promoting activities in the future. In 2017, we aim to launch a city-wide campaign to promote the benefits of walking by developing guided walking groups throughout the city and sponsoring various city-wide walking challenges.

The intern will assist with the following tasks:

- Creating materials for Walking Ambassadors (walking maps, safety guidelines, etc.)
- Plan and promote walking challenges
- Maintain communications with community/ business partners
- Identify potential activities/ walking route/ incentives

The student may also have the opportunity to participate in other department programs, such as inspecting and licensing recreational camps for children.

Estimated hours per week: 20-40. The Newton Health and Human Services Department is accessible via bus or is approximately 1 mile from the MBTA D Line.

North Adams Health Department (Berkshire County)

Community Health / Health Education / Food Protection / Housing

The North Adams Health Department is looking to train an intern in the food code and to conduct food inspections. As Massachusetts moves towards updating the 2013 Food Code, new educational materials are needed as well as updates to the town’s inspection activities. North Adams has a number of temporary food establishments that host food events throughout the summer and on the weekends (fairs, festivals, etc.). The intern would play a vital role in educating vendors as well as enforcement.

Pending intern interest and availability, there is also opportunity for the intern to be trained in housing issues, which could include a community needs assessment, handling complaints, and facilitating inspections, as well as assisting in documentation and assistance in court.

This is a great opportunity for an intern who is interested in community health, policies, and systems. Estimated hours per week: 15-20.

North Adams Health Department is accessible via the BRTA bus line from Pittsfield, and transportation to inspections and field visits may be arranged via a health department vehicle.

North Reading Health Department (Middlesex County)

Needs Assessment / Community Health / Health Education / Food Protection

The North Reading Health Department is looking for an intern to focus on various aspects of community health, and to build upon a previous community needs assessment conducted in 2016. In coordination with the health director, the intern will help to identify key areas of focus for projects and health education campaigns and activities. General projects may include:

- Research, identification, and development of school curriculum addressing nutrition, handwashing, etc. for the public health nurse.
- Priority identification of topics for health education campaigns and materials (messaging/brochures for seasonal public health risks like West Nile Virus, Lyme Disease, etc.) as indicated by the needs assessment.
- Research and development of food protection materials addressing new federal food code updates for food service providers.

The intern may also have the opportunity to work with the North Reading Community Impact Team (CIT), a partnership between the North Reading Police Department, Youth Services, School Department, Parks & Recreation, Fire Department and the Board of Selectmen. The CIT emphasizes the use of innovative, non-traditional methods of impacting crime and the fear of crime and strives toward cooperative interaction between the community, law enforcement and town departments. Areas of current focus include Substance Abuse issues and activities. Further information on the North Reading CIT can be accessed on our webpage here:

<http://www.northreadingcit.com/>

The student may be expected to prepare surveys and a final report to the BOH. The intern should have an interest in community health, needs assessments, and health education, and will have the opportunity to shadow food protection activities/inspections and public health nursing as time and interest allows. Estimated hours per week: 10-20.

North Reading is minimally accessible via public transportation. Alternative transportation is recommended.

Pittsfield Board of Health (Berkshire County)

Community Health / Data Entry, Analysis, and Management / Needs Assessment / Substance Abuse

The Pittsfield Health Department would like to work with a graduate student intern on a Community Health Needs Assessment for Pittsfield, a small city of about 45,000 residents. With changing demographics and the impacts of the opioid/heroin epidemic, the Pittsfield Health Department is seeking a compilation of current health data and resource information. The Robert Wood Johnson Foundation ranks Berkshire County 11th of 14 counties in MA. An updated assessment of local factors contributing to health status will be shared with the Board of Health and community leaders.

Estimated hours per week: 15. The Pittsfield Health Department is located one block from a bus stop.

Quincy Board of Health (Norfolk County)

Community Health / Data Entry, Analysis, and Management / Health Education / Disease Case Follow-up

The Quincy Board of Health has several ongoing projects in the health department, and welcomes a student pursuing a project in their specific area of interest. Currently, Quincy is pursuing the "Dementia Friendly Quincy Initiative," a health education experience in which the intern will assist in administering trainings to Quincy public works and safety personnel. This hands on training involves an educational component (power-point training), as well as the "dementia experience" where participants are geared up with equipment to simulate the effects of aging and dementia while trying to complete simple tasks. Interns will provide the training and can assist in pre and post training analysis.

Quincy is also involved in a Prevention, Wellness and Trust grant with Manet Community Health Centers, Weymouth Health Department and the YMCA to provide educational programs for the community such as Matter of Balance, Chronic Disease Management, and Diabetes Management classes. Student would be involved in all aspects of these programs along with the day-to-day public health functions such as inspections (housing/food, body art), communicable disease investigation and hoarding issues.

Estimated hours per week: 15-20. The Quincy Board of Health office is accessible via public transportation, however some field visits and activities will require access to a vehicle.

Revere Board of Health (Suffolk County)

Community Health / Disease Case Follow-up / Health Education / Health Policy / Nutrition

Revere on the Move is seeking a dedicated and organized individual to assist us in promoting our Active Living and Healthy Eating Programs. Candidates should have experience with working with different groups in the community that our department works with daily to improve opportunities for residents in Revere be active and healthy. Activities will include:

- Oversee the youth who are members of The Revere Youth in Action Program during the Farmer's Market, pedestrian/bike counts and during other community events.
- Assist in active living infrastructure needs and assessments to plan for additional bike lanes and improved pedestrian accommodations.
- Assist in planning and promoting the City's Community Garden.
- Assist in neighborhood projects that focus on improving playgrounds, walking trails and community buildings.
- Assist in data gathering and management of our on-going Food Trust Needs Assessments.

Infectious Disease Case Investigation: Additionally, the intern will assist the public health nurse with infectious disease case investigation, surveillance, and follow-up.

Estimated hours per week: 20. Revere City Hall is MBTA Accessible. Students can access City Hall by taking the Blue Line to Revere or accessing the MBTA busses that travel through the city.

Salem Board of Health (Essex County)

Data Entry, Analysis, and Management / Environmental Health / Food Protection / Needs Assessment

The Salem Board of Health is looking for an intern to work closely with the town Health Director to assess existing health data from a number of different sources and determine areas of need in Salem. In conjunction with the Health Director, the intern will collect data/evidence to help inform program activities. This internship will largely focus on areas of environmental health, particularly food security and food protection, housing, septic systems, and town services. Example activities include reviewing and assessing food establishment permits and violation types and making determinations of need, providing the Board with concrete activities for addressing the findings. Other sample data mining questions include – does Salem see trends in their environmental health complaints? Has the town seen changes in the number of complaints in areas of the town where trash collection efforts have doubled? What are the most frequent food establishment violation topics? How can they be addressed?

The department will utilize the services of the Intern to assist in developing a community health assessment, assist the Health agent in researching public health topics, and to develop program briefs to Board of Health, Mayor and City Council. Additionally, the intern will also support the environmental health inspectors by conducting sampling and inspections that may be appropriate for their skill level. The intern will have the opportunity to assist in community health outreach programs with the Public health nurse.

Estimated hours per week: 15-20. Salem is accessible via the commuter rail Rockport Line, or the MBTA Bus 455 from Wonderland T stop on Blue line.

Sudbury Board of Health (Middlesex County)

Emergency Preparedness / Environmental Health / Data Analysis, Entry, and Management / Mapping

The Sudbury Board of Health is seeking in intern to assist in an environmental health mapping project, as well as a community education campaign.

Wastewater System Assessment and Mapping: Sudbury public records currently indicate approximately 50 innovative/alternative septic systems in town, many of which have been routinely monitored in accordance with State requirements. The intern will review current systems, design a data base for tracking such septic systems, and perform an assessment of current records for accuracy. The intern will assist the Health Director in conducting inspections of the systems, and contact homeowners and consultants for follow-up information. The intern will also work with the town engineer to transfer locations to the GIS system. Additional mapping activities may include drinking water system mapping and irrigation system mapping.

Additional activities may include: Revising animal regulations, public education regarding plastics reduction (following new town plastics bylaws), and water conservation.

The ideal candidate will have an interest in environmental health and mapping. No experience is necessary but a science background with the ability to research and problem solve is highly desirable. A basic understanding of septic system and small waste water treatment systems is a plus.

Estimated hours per week: 15-20. Sudbury Board of Health is not accessible via public transportation.

Wareham Board of Health (Plymouth County)

Environmental Health / Beach Water Sampling

In 2000, the U.S. Congress enacted the Beaches Environmental Assessment and Coastal Health (BEACH) Act to improve the quality and safety of coastal recreational waters. The BEACH Act seeks to reduce the risk of disease to users of the Nation's marine recreational waters through the identification of high-risk beaches, identification and mitigation of sources of pollution, and notification/risk communication to the public. To comply with the enhanced regulations the Town of Wareham Board of Health collects routine water samples throughout the town during the summer season. The samples are tested for coliform contamination.

The selected candidate will provide daily sampling services for 18 beaches in Wareham used for swimming and other recreational activities. The intern will collect beach water samples and monitor bacteria levels for 15 weeks, beginning the third week in May 2017. Instruction of protocol will be provided for the first 4 weeks after which the intern is expected to work independently. The intern will be expected to take daily samples in knee deep water, complete chain of custody and drop the samples off at the Barnstable laboratory.

Must have own vehicle. After commencement of training, must be able to work independently and follow a tight time line for testing protocol and chain of custody. Must be willing to work in an outdoor environment under a variety of weather conditions. The ideal candidate will enjoy outdoor activities. The Local Health Agent will also provide additional opportunities for shadowing or training in other public health activities per intern interest and availability, including outbreak investigations and inspections. Estimated hours per week: 10-14.

Watertown Health Department (Middlesex County)

Community Health / Environmental Health / Health Policy

The Watertown Health Department offers a number of public health and environmental health services to this community of 32,000 people, including enforcement of food, housing, recreational camps, body art, hen and honeybee keeping, swimming pool and nuisance regulations, household hazardous product collection and mosquito control, animal control, communicable disease investigation, hoarding and clutter reduction support, opioid and substance use prevention, community wellness and emergency preparedness. Interns will have the opportunity to shadow or learn about several areas of interest as time permits.

For a specific project focus, Watertown is seeking internship support for two projects: to establish a library of resources for our hen and honeybee program - speaking with hen and honeybee organizations, experts and community champions, identifying print and digital resources, and creating a library of materials; and a second project to research city and town private drinking water and irrigation well regulations and the model well regulation, and advise on regulations for the Watertown community.

Estimated hours per week: 15-20, with work to 7:00pm on Tuesdays as part of the intern's schedule. Watertown is accessible by public transportation.

West Springfield Health Department (Hampden County)

Environmental Health / Emergency Preparedness / GIS/Mapping / Mosquito Surveillance

The West Springfield Health Department is seeking an intern to work on two priority activities this summer related to mosquito breeding and the town's Natural Hazards Mitigation Plan.

Mosquito Breeding Grounds Mapping Project: The intern will travel to West Springfield in search of mosquito breeding areas that they will describe in detail as well as identify using GPS. They will have to travel wooded and wet areas on foot to locate and describe said areas. They may collect samples of mosquito larvae to identify by species and attribute to the habitat where found. The intern can expect to work with the town's GIS Coordinator and conservation officer to locate likely areas and create maps of breeding areas.

Natural Hazards Mitigation Plan Updates: The Intern will update the town's current Natural Hazards Mitigation Plan and prepare it for presentation to the Town Council. The Intern, if time and schedules allow, may also be able to make the presentation to the Town Council at an open meeting. Interest and familiarity with Emergency Preparedness a plus.

The ideal candidate would be a self-starter, able to work independently and alone. She or he must be familiar with mosquitoes and their habitats (training is available), have access to a vehicle, be capable of walking in wooded areas where footing may be unstable, capable of reading a map and using GPS. He or she must also be prepared to work outdoors in hot and humid conditions, aware of personal protective measure for said conditions and capable of implementing those measures. She or he must possess and use the proper foot wear and attire for said conditions. Mosquito collection and training is available through the Arbovirus Program at the State Department of Public Health. Additional activities may include a pet licensing needs assessment should time allow.

Estimated hours per week: 15-20. The West Springfield Health Department is accessible by short walk from several bus stops on routes run by the Pioneer Valley Transit Authority. However, the intern will need access to a vehicle to carry out several aspects of this internship. Students should keep this in mind when applying.

Winthrop Board of Health (Suffolk County)

Community Health / Data Entry, Analysis, and Management / Mental Health / Needs Assessment / Substance Abuse

The Winthrop Health Department is seeking an intern that has an interest in biostatistics. Their role will be to enhance and expand Winthrop's current data collection methods for statistical

analysis, data reporting and identifying trends of substance use and mental health events in the community. Specifically, we would like the intern to focus on identifying data points for enhanced tracking results, data collection and reporting schedules to streamline workflows and identify gaps in programming for enhanced services to the community. The intern will need to work with the community partners of the Health Department, including, the Winthrop Police Department, Winthrop Fire Department and community based organizations.

The Town of Winthrop and the Health Department have identified an increase in the number of events related to mental health crisis. The Intern can assess current systems and areas for improvement to include individuals with mental health conditions in our data collection and tracking. The intended goal will be to support identified individuals with the appropriate resources: mental health resources/services, substance use resources/services or a dual diagnosis program to support best possible outcomes for the individual(s).

Additional activities for intern participation are: shadow PH nurse, Board of Health meetings, Wellness Committee Meeting/School Collaborations and other activities of interest as requested by the student. Training, guidance and supervision will be provided by the Public Health Nurse and the Health Department.

Estimated hours per week: 15-20. Winthrop is located just a few miles north of Logan Airport and is accessible via the MBTA Blue Line, as well as a bus that runs on a regular basis to Winthrop. There are also local taxi service and Lyft/Uber available in the area.

Worcester Department of Public Health – Commissioner’s Office Internship (Worcester County)

Community Health / Data Entry, Analysis, and Management / Homelessness / Needs Assessment / Substance Abuse

The Worcester Division of Public Health runs a large and robust public health program, and is looking for an intern to work closely with the Commissioner of Health and Human Services on a number of needed project areas/initiatives. The ideal intern would have strong analytical skills and work to assess several community programs and services to inform policy and future program activities. This would involve partnering with several program-implementing agencies to analyze currently collected outcomes data, as well as design appropriate data collection methods for additional activities. Project areas will likely include:

- **Opioids** (Assessing the cycle of opioid abuse, jail, detox, residential programs, job programs, and housing, and identifying service needs and gaps.)
- **Jails and Community Release Programs** (Outcomes and needs assessments.)
- **Community Support Programs** (Outcomes and needs assessments.)
- **Homelessness** (Helping to solve homelessness by researching best practices and methods of implementation.)

- **Mental Health** (Assisting with and assessing a Mental Health Awareness Campaign for Women.)

Estimated hours per week: 20-40. The Commissioner's office is located at Worcester City Hall and the Health Department office under the Commissioner is located about 1 mile away.

Worcester Department of Public Health – Worcester Alliance Against Sexual Exploitation (WAASE) Internship (Worcester County)

Community Health / Health Policy / Needs Assessment / Sex Trafficking / Women's Health

The Worcester Alliance Against Sexual Exploitation (WAASE), in collaboration with the Worcester Division of Public Health, is looking for a Junior Project Manager (JPM) for the Summer. The JPM will be responsible for providing initiative and project management for the Alliance and its working groups, which include community outreach, research and data, supporting women with lived experiences, legal, and communications. The JPM will also work with Living Together in Freedom (LIFT), a nonprofit organization that provides outreach and programming to aid survivors of commercial sexual exploitation, to identify funding opportunities and write grant proposals to support a new treatment house for women. This house will provide a safe and trauma-informed environment for women to access the programming and resources that LIFT provides.

The JPM will support the Alliance's strategic plans by applying a unified project management approach with milestones and measurable outcomes that get updated on a regular basis and reported on at monthly Steering Committee meetings. The JPM will serve as a liaison between the Steering Committee, working groups, and WDPH staff. The position reports to the WDPH Manager of Strategic Partnerships.

RESPONSIBILITIES:

- Provide administrative support to Steering Committee meetings, including: maintaining distribution list, sending meeting reminders, taking minutes at meetings, responding to emails
- Update and maintain WAASE website and information
- Work with co-chairs, the Steering Committee, and WDPH staff to identify timelines, milestones, and measurable outcomes for the Alliance at large, and tie in working group initiatives to these outcomes
- Coordinate and support the management of working groups' initiatives, and streamline communication workflows between workgroups, Steering Committee, and WDPH
- Create a master organization plan for the entire Alliance and working groups
- Create an internet repository where working groups, interns, and other staff can deposit minutes, agendas, project plans and deliverables
- Conduct presentations regarding project status and current issues, accomplishments, and goals for the future

- Attend weekly drop-in sessions at Living in Freedom Together (LIFT) to provide women with basic needs and connect to social resources (no clinical or counseling experience necessary; basic training will be provided)
- Create a database of possible short- and long-term funding opportunities
- Assist in the writing and submission of grant proposals for a new treatment house
- May also have the opportunity to participate in Community Health programs and initiatives

DELIVERABLES:

Grant proposal template that WAASE/LIFT can use to apply for funding opportunities.

PowerPoint to present to WDPH and Boards of Health, highlighting the work accomplished through WAASE/LIFT and goals for the future.

Database of possible short- and long-term funding opportunities.

Resource and sustainability plan for the LIFT treatment house.

Estimated hours per week: 15-20. The Worcester Division of Public Health is accessible via public transportation.